



DEPARTMENT OF DEFENSE EDUCATIONAL ACTIVITY (DODEA)
DISTRICT SUPERINTENDENT OFFICE, GUAM
COMNAV MAR BLDG. FH01 HAPUTO ROAD
SANTA RITA, GUAM 96915

TO: _____

SUBJECT: Request for School Records (Including Confidential Files & Testing Data)

Dear Educator:

1. The following student(s)

_____ Grade _____ DOB _____
_____ Grade _____ DOB _____
_____ Grade _____ DOB _____

have recently enrolled in our school, which is located in Guam.

2. Please forward all appropriate school records to the address below:

Department of Defense Educational Activity (DoDEA)
CDR William C. McCool Elementary – Middle School
PSC 455 – BOX 168 FPO AP 96540-1054

STAN M. CHOP, Principal



I hereby consent to the _____ releasing the Official School Records (s) of my child/ren, name above, to the overseas Dependent School who's address appears above.

Signature of Parent / Guardian